

The Margaret Mayo-Smith Bus Fund provides grants to underwrite transportation costs for visits to John Jay Homestead State Historic Site by schools and student groups that could not otherwise afford to come, giving priority to Title I schools. Grants are awarded on a first come first served basis, and are limited to one grant per class, per school year.

Name of school: _____

Class and grade level: _____ Number of students: _____

Contact name & title: _____

Daytime telephone number: _____

Number of buses needed: _____ For how long? _____

Amount of funding requested: _____

Payment instructions (who, how, when) _____

Have you previously applied for this grant? _____ When? _____

How will a trip to John Jay Homestead enhance your curriculum? _____

APPLICATION REQUIREMENTS:

Grant application form

Letter from principal certifying Title I classification or detailed statement of need

Certificate of insurance from bus company

Invoice from bus company

We will not be able to process your request until we have received all of the required items. Grant requests will receive a response within 30 days of receipt. Applications for the next calendar year will not receive a response until after **December 15**. You may call the John Jay Homestead education office at 914-232-5651 x101 with any questions.

Please send your completed application Attn: Mayo-Smith Bus Fund to:

JOHN JAY HOMESTEAD STATE HISTORIC SITE

P.O. Box 832

Katonah, NY 10536

Or fax to: 914-232-8085



Official use only

Site approval: _____ Friends approval: _____

Date: _____ Amount: _____